

# CHURCH BUSINESS ADMINISTRATION SEMINARS

## RICHMOND, VA

### July 18-21, 2017:

- Managing Strategic Planning Issues (1 day – July 18)
- Managing Human Resources (2 days – July 19-20)
- Managing Communication Issues (1 day – July 21)

### July 22, 2017:

- IT Basics (2 hours)
- IT Trends (2 hours)
- Self-Care for Church Administrators (2 hours)
- Theology and Ethics of Church Business Administration (2 hours)

### July 24-27, 2017:

- Managing Financial Issues (2 days – July 24-25)
- Managing Legal and Tax Issues (1 day – July 26)
- Managing Facilities and Property Issues (1 day – July 27)

**Note: All of these seminars are required for certification as a Church Administrator; in addition 3.2 other CEUs are required in areas related to Church Administration are required to fulfill the educational requirements.**

Contact Marilyn Johns, site director for Union Presbyterian Seminary, for more information.

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