Church Business Administration Seminars

Richmond, VA

**July 24-27, 2018:**

* + **Managing Financial Issues (2 days – July 24-25)**
  + **Managing Legal and Tax Issues (1 day – July 26)**
  + **Managing Facilities and Property Issues (1 day – July 27)**

**July 28, 2018 (these extra mini-classes are required for certification):**

* + **IT Basics (2 hours)**
  + **IT Trends (2 hours)**
  + **Self-Care for Church Administrators (2 hours)**
  + **Theology and Ethics of Church Business Administration (2 hours)**

**July 30 – August 2, 2018:**

* + **Managing Strategic Planning Issues (1 day – July 30)**
  + **Managing Human Resources (2 days – July 31 – August 1)**
  + **Managing Communication Issues (1 day – August 2)**

**Note: All of these seminars are required for certification as a Church Administrator; in addition 3.2 other CEUs are required in areas related to Church Administration are required to fulfill the educational requirements.**

**Contact Marilyn Johns, site director for Union Presbyterian Seminary, for more information.**

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