

Union Presbyterian Seminary
Director of the Global Mission Center for Christian Education
and
(Professor) of _____
(academic discipline is open)

Union Presbyterian Seminary (UPSem) invites applications and nominations for a full-time faculty position as *Director of the Global Mission Center for Christian Education and (Professor) of _____* to serve primarily on our Richmond, Virginia campus. The person appointed to this position will be assigned a faculty rank commensurate with their background and qualifications for this position. Since this is a faculty position with primary responsibility in administration, the person serving in this position is not eligible for tenure. Members of underrepresented groups are strongly encouraged to apply.

This faculty member will fulfill two critical functions at Union Presbyterian Seminary: directing the Global Mission Center for Christian Education; and serving as a faculty member, with responsibilities in teaching and advising, and contributing to the general work of the faculty.

AN OVERVIEW OF ADMINISTRATIVE RESPONSIBILITIES

In directing the Global Mission Center, he or she will serve the seminary in multiple capacities:

- as a primary designer, implementer, and evaluator of the programming of the Global Mission Center, in collaboration with the president, academic dean (Richmond campus), Christian Education faculty, Leadership Institute, and faculty in general;
- as a relationship builder with entities with which the Global Mission Center may develop new or deeper partnerships, including the Korean Global Mission Center and theological institutions and programs in countries in which the seminary has relationships, including Ghana, South Korea, China, India, Central America, and Egypt;
- as an advisory resource and consultant, when the Admissions Committee considers international student applications;
- as an advisory resource and consultant in the work of the Committee on Student Life and Vocation, as it addresses multi-cultural and multi-racial issues and concerns;
- as an advising and mentoring resource for international students and their families;
- as a resource for the seminary's international travel seminars, particularly those seminars that may advance the work of the Global Mission Center for Christian Education.

AN OVERVIEW OF INSTRUCTIONAL RESPONSIBILITIES

As an instructor, he or she must be competent to teach in a theological school and be enthusiastic about teaching in a hybrid distance learning program as well as in a traditional residential program. In teaching primarily in the master's level programs in Richmond and the Blended Learning Program, his or her instructional responsibilities center upon the following:

1. The director will teach at least one course per year in their theological discipline. (Biblical Studies, Christian Education, History, Practical Theology, Theology and Ethics)

2. The director will share academic advising responsibilities with other members of the faculty.
3. The director will have voice and vote as a member of his or her department.
4. The director ordinarily will co-lead or participate in one international travel seminar each year, particularly a seminar through which their participation may advance the work of the Global Mission Center for Christian Education.

Additionally, the person filling this position will be expected to participate actively in all aspects of the life of the seminary community (committees, chapel, community engagement, student advising, etc).

PROFESSIONAL KNOWLEDGE AND SKILLS

The person who fills this position ideally has a wide range of administrative experience and demonstrated competencies in program design, implementation, and evaluation. Cross-cultural awareness and sensitivity are essential in this position. Experience in developing relationships with international partners is highly desirable.

Given the administrative responsibilities of this position, particular skills are needed in areas such as strategic program planning, budget development, and the utilization of a variety of technologies for use in educational programming and administrative tasks. The person in this position must have excellent spoken and written communication skills. He or she must have the ability to take initiative, manage time and multiple tasks effectively, and work creatively and collegially with others in the development and coordination of programming.

Given the instructional responsibilities of this position, the person holds a doctoral degree in a theological discipline. She or he affirms the vocation of teaching and ideally has experience that demonstrates excellence as a teacher. She or he views the professorial office as a calling to excel in teaching, and to equip others to lead the educational and pastoral ministries of the church. Ideally, she or he has a proven record of achievement and experience with online educational technologies employed in distance education.

ADDITIONAL INFORMATION

UPSem is a graduate educational institution of the Presbyterian Church (USA) and an EO/AA employer committed to increasing the gender, racial-ethnic, and international and cultural diversity in its faculty and student body. Since its formation in 1812, it has sustained the intention of its founders to provide education for Christian ministry that is scholarly, pastoral, and engaged with contemporary life.

Please send nominations or a letter of application (that includes attention to administrative aptitudes/experience and how one's scholarly interests align with the mission of the Global Mission Center), CV and three letters of recommendation to Ken McFayden, Academic Dean, Union Presbyterian Seminary, 3401 Brook Road, Richmond, VA, 23227, kmcfayden@upsem.edu.

Review of applications will begin on November 15, 2017, and applications will be accepted until the position is filled.