



3401 Brook Road, Richmond, Virginia 23227
Telephone: 800.229.2990 | Fax: 804.355.3919 | Email: admissions@upsem.edu

PERSONAL DISCLOSURE FORM

Charlotte campus (part-time only)

- Master of Divinity
- Master of Arts in Christian Education
- M.Div./M.A.C.E. Dual Degree
- Limited Enrollment (Non-degree study)

In cooperation with other Presbyterian seminaries, Union Presbyterian Seminary has contracted with Certified Background to conduct criminal history checks for all applicants who have resided in the United States. This policy has been adopted to address the safety and well-being both of our seminary community and of the churches, agencies, and other institutions that our students and alumni/ae serve. These checks include verification of residency history, searches of county criminal databases for criminal histories and sexual offender lists, and searches of county or other local jurisdictional criminal records of places of residence.

When reviewing admissions applications, the Admissions Committee considers carefully and thoughtfully what applicants say about themselves. In the admissions process, applicants provide information about their personal and academic backgrounds. Failure to make written disclosure of information which the application form requires or misrepresentation in the information supplied constitutes grounds for denial of admission. Where such omissions or misrepresentations become known after matriculation at the seminary, the student is subject to dismissal, by vote of the faculty meeting in executive session.

Name of Applicant: _____

Richmond campus

- Full-time Part-time
- Master of Divinity
- Master of Arts in Christian Education
 - Extended Campus
- M.Div./M.A.C.E. Dual Degree
- Limited Enrollment (Non-degree study)
- Educator Certification (Non-degree study)
- Master of Theology
- Doctor of Philosophy

Please answer the following question, sign and mail this form to the Director of Admissions at the address below. You must also request a background check from certifiedbackground.com. Instructions are on the UPSem website.

Have you ever been charged with, convicted of, pleaded guilty to, or received deferred adjudication for any felony or misdemeanor, other than minor traffic violations? Yes No

If yes, please explain (if you need more space, please attach a separate sheet):

Do you have pending or have you ever sustained civil, criminal, or ecclesiastical complaints against you for sexual misconduct? Yes No

Have you every resigned or been terminated from a position for reasons related to sexual misconduct? Yes No

If yes to either question, please explain (if you need more space, please attach a separate sheet):

Mail to:
Director of Admissions
Union Presbyterian Seminary
3401 Brook Road
Richmond, VA 23227

Signature: _____ Date: _____

This form is used solely in the admissions process to Union Presbyterian and is destroyed after an admissions decision is made.

Union Presbyterian Seminary does not discriminate among applicants to, or participants in, its degree programs on the basis of gender, sexual orientation, race, ethnicity, national origin, or physical disability.